

**The Mississippi Partnership
Gateway Youth Program
Work Ready Screening Tool for Youth**

1. Have you ever been fired from a job or quit without cause?
 - a. Yes
 - b. No

2. Employers want certain skills from all of their employees, regardless of the job the employee is performing.
 - a. True
 - b. False

3. What is the law that creates a payroll tax requiring a deduction from the paychecks of employees as well as a contribution from employers to fund the Social Security and Medicare programs?
 - a. Federal Insurance Contributions Act (FICA)
 - b. Federal Unemployment Tax Act (FUTA)
 - c. Self-Employed Contribution Act (SECA)
 - d. Workforce Innovation & Opportunity Act (WIOA)

4. The current Social Security Tax Rate is:
 - a. 5.75%
 - b. 3.0%
 - c. 6.2%
 - d. 7.65%

5. How many unexcused absences from work per year seem appropriate to you?
 - a. 0 – 2
 - b. 3 – 5
 - c. 6 – 8
 - d. More than 8

6. Which is not another name for Work Ethics?
 - a. Necessary Skills
 - b. Soft Skills
 - c. Essential Job Skills
 - d. None of the Above

7. You should complete tasks very slowly so you won't have much work to do each day?
 - a. Yes
 - b. No

8. Labor Market Information includes all of the following except:
 - a. Stock market data
 - b. Salary information for jobs
 - c. Projected number of job openings
 - d. Unemployment Rates

9. Which of the following will hurt your credit score?
 - a. Renting a house
 - b. Missing a payment
 - c. Social Media Accounts
 - d. None of the above

10. Which are reasons an employer may have a dress code:
 - a. Safety purposes
 - b. To maintain professional atmosphere
 - c. So employees can be easily identified by customers
 - d. All of the above

11. You begin work at 8:00 a.m. Please select the most appropriate statement regarding beginning work at 8:00 a.m.
 - a. I should be clocked in before 8:01 a.m.
 - b. I should arrive at my work no later than 7:50 a.m. so I can be at my work station by 8:00 a.m. and be ready to begin work.
 - c. I should clock in then take my lunch to the breakroom as long as I am at my work station by 8:15 a.m.

12. Which is a good question to ask during an interview:
 - a. How many vacation days do I get off?
 - b. What kind of products or services do you provide?
 - c. If I start work tomorrow, when will I get my check?
 - d. None of the above.
 - e. All of the above.

13. A career pathway includes:
 - a. Summary of career
 - b. Information related to training about the career
 - c. Salary information about the career
 - d. All of the above.

14. Developing a monthly budget will help with all of the following except:
 - a. Help plan for unexpected expenses
 - b. Determine your credit score
 - c. Calculate your expenses
 - d. Choose a career that meets your financial needs

15. According to a 2016 survey by the National Association of Colleges and Employers which item listed below is ranked first among a job candidate's must-have skills and qualities:
 - a. Teamwork Skills
 - b. Communication Skills
 - c. Leadership Skills
 - d. Positive Attitude

16. According to a 2018 CareerBuilder survey, _____percent of employers use social media to screen candidates during the hiring process, and about _____ percent of employers use social media to check on current employees.
 - a. 70, 48
 - b. 82, 58
 - c. 88, 47
 - d. 77, 65

17. When you are exploring career choices, it is important to think about:
 - a. Training you might need to get the job you want
 - b. Whether the job is a good match for your personal interests
 - c. Whether there are jobs you are interested in this area
 - d. All of the above

18. Regular attendance and punctuality are not essential duties of an employee.
 - a. True
 - b. False

Participant Name:

Date:

19. Mississippi is an "at will" state, which means an employer can fire an employee for any or no reason, as long as it is not discriminatory.
- a. True
 - b. False
20. Which is not an example of a positive attitude during an interview?
- a. Smiling
 - b. Making eye contact
 - c. Discussing training and work experiences in an upbeat manner
 - d. Not sitting up straight

For Staff Use:

Graded By: _____

Total # of Questions Missed: _____

Score: _____ [100 possible points - (# of questions missed*5)]

Date: _____